

## **EduSkills Title III/EL Cloud-Database Support Services: Oklahoma City Public Schools Quick Start Guide for Administrators and ELAP Coordinators**

### ***EduSkills EL Cloud-Database Overview***

EduSkills is an educational consulting and EL student data services provider in operation since January, 2011. We are grateful for the opportunity to serve Oklahoma City Public Schools. Eduskills' EL Cloud-Database integration services result in timely information that allows you to focus your valuable time on directly supporting students in more targeted and meaningful ways. More specifically, EduSkills supports educators of ELs in the follow ways:

- Store and review multiple years of testing data
- Automatically produce ELAP learning plans based on ELPA standards
- Digitally sign required EL documents
- Generate parent letters in multiple languages
- Provide intervention support to teachers
- Manage academic progress for EL proficient students
- Easily run reports that support EL program planning
- Efficiently plan for instructing students at all levels
- Track progress of the individual English Learner.

Additionally, EduSkills works along-side district personnel to give recommendations on how to best utilize EL data in the classroom. As many school districts have discovered, EduSkills is not just a software company; EduSkills is part of your EL team.

### ***Clever-EduSkills Login***

EduSkills is Clever single-sign on certified; to access the EduSkills EL Cloud-Database platform through Clever follow the instructions linked below.

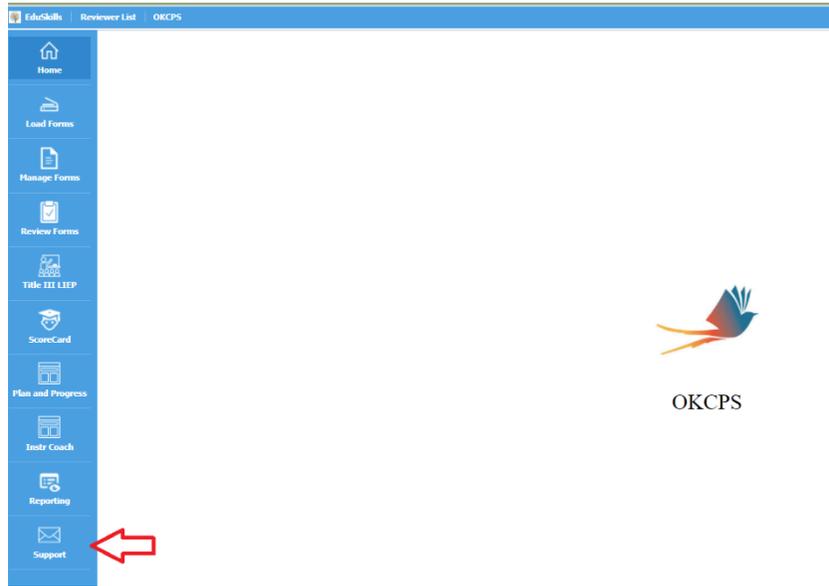
*\*click on the link below to view instructions on accessing the EduSkills platform through Clever*

[Accessing the EduSkills application through Clever](#)

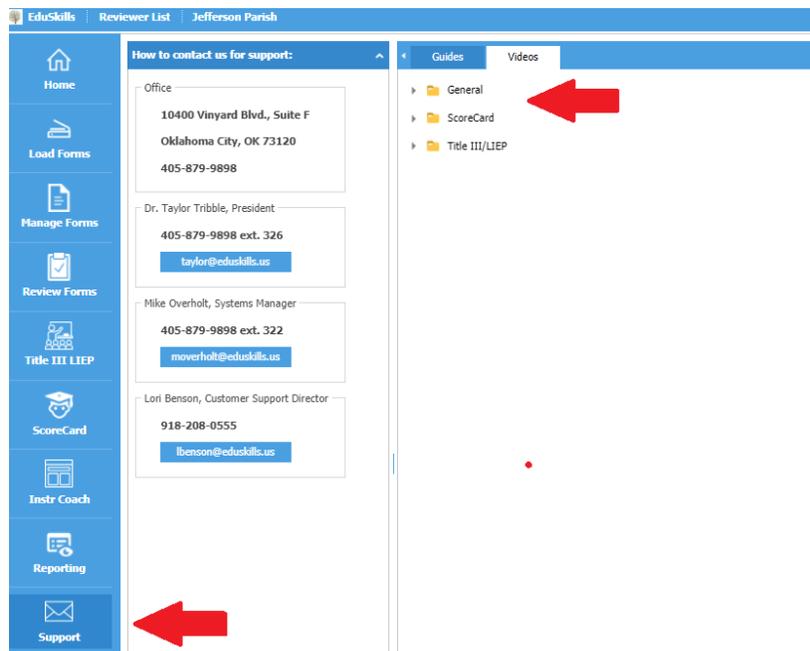


## EduSkills EL Cloud-Database User Guides and Video Tutorial

After logging in to the EduSkills EL Cloud-Database platform, you will have access to in-depth user guides and tutorial videos. To access the user guides and tutorial videos, click on the Support tab on the lower left-hand portion of the screen as depicted in the image below.



After clicking on the Support tab, you will be provided with the option to select various user guides and tutorial videos based on your specific needs.



### ***Quick Start Video Tutorials***

Managing and signing English Language Academic Plans (ELPAs) is a key priority for initial portion of the school year at Oklahoma City Public Schools; for this reason, videos that will support you through this process have been linked below. If you are a school administrator or site level personnel that oversees the instruction of English Learners, please review the videos linked under *Managing ELPAs for School Administrators and ELAP Coordinators*.

### ***Managing ELPAs for School Administrators and ELAP Coordinators***

The EduSkills EL Cloud-Database allows school administrators and site level ELAP Coordinators to access in-depth data and update information on all EL students. Below are links to tutorial videos related to some of the key features that will be utilized within the EduSkills platform within the coming weeks.

*\*click on the link below to view tutorial videos related to various components of the EduSkills platform including signing ELPAs*

[Viewing Student Information in EduSkills Title III/LIEP](#)

[Signing ELPAs for Individual Students in EduSkills Title III/LIEP](#)

[Signing ELPAs for multiple students \(Bulk Sign\) in EduSkills Title III/LIEP](#)

[ELPA Progress Tracking](#)

***\*account access for OKCPS administrators and ELAP coordinators is managed through communication between the OKCPS Language and Cultural Services (LCS) team and EduSkills. If have difficulty logging in, please contact LCS and your dedicated EduSkills Support Manager, Mike Overholt, by email at [moverholt@eduskills.us](mailto:moverholt@eduskills.us)***

